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# About Us

## Our History

DeskFlex, created in 1993, is constantly building and innovating. DeskFlex has continued to evolve into the strong technological asset it is today. In 1993 we offered one of the first integrated MS Windows based programs for charity organizations under the same product name. DeskFlex Inc, established in Illinois, possesses and licenses DeskFlex software. We offer flexible and innovative software for office hoteling and scheduling of conference rooms, office workspaces, desks, and parking spaces.

## Who We Are?

DeskFlex software presents a full package of reservation options including desk scheduling, room scheduling, shared workspaces, parking management, and equipment reservations. DeskFlex is the measuring stick used to measure other PMS systems. Comparing function to function, we consistently offer a superior hoteling software. We are the foremost service provider of office management systems to the independent and specialist hotel market.

### Enterprise Solution

DeskFlex provides a considerately crafted user interface that creates a reliable guest-centric system. DeskFlex will run with most internet browsers including Internet Explorer, Chrome and Firefox.

### Mission

To improve the lives of entrepreneurs by providing easy to use, efficient, and performance driven hoteling and call center management software tools. We provide creative technology with the passion to motivate every client's office and a commitment to make each day simpler.

### Why Clients Choose DeskFlex

- ✓ Revolutionizes entrepreneur technology solutions.
- ✓ Features competitive and flexible functionality to help you make carefully guided decisions.
- ✓ Offers worldwide compatibility for an increasingly global workforce.
- ✓ Turns expenditures into well managed resources.
- ✓ Offers exclusive and customizable design.
- ✓ Produces a flexible and positive work environment.

### Vision

Provide entrepreneurs with management resources that make business life easier. Maximize time and resources with smart technology. Schedule, assess and evaluate the efficient use of real estate and staff with powerful floor applications.

### Product Values

We enjoy providing a product that is straight forward, easy to use, allows flexibility, and a practical value for the entrepreneur.

### Our Promise

- ✓ DeskFlex identifies possible advantages and potential problems of your business's hoteling system. We help you use our software to its best advantage for you. We are dedicated to streamlining the reservation process for your company life so you can best allocate your resources.
- ✓ DeskFlex accomplishes this by offering an award-winning application to assist our customers improve performance and revenue margins, as well as a frequently linking our clients to free assets and guidance.
- ✓ DeskFlex is best recognized for our business level hoteling and desk management software Total Office Manager. We have also developed the world's best conference room and parking management applications. These integrated applications combine to deliver an instant return on your financial investment and improve your business.

### Get More Work Done

DeskFlex facilitates multitasking. Create as many reservations as you need. Check-in a team while you check out other staff members. Send out confirmations of reservations and meetings. Cancel or reschedule reservations when necessary. Avoid double booking with the automatic conflict resolution feature.

### Corporate

DeskFlex was established in 1993 by a team of highly experienced hospitality IT professionals. Our first project was to develop new hospitality software products for DeskFlex, Illinois. We are now a small owner operated application development team who specializes in hoteling solutions for offices. We are positioning ourselves to become a major service provider of integrated software solutions.

### Services

Our focus is to give you technology that streamlines and optimizes your business. We specialize in tailoring and customizing our software to your specific needs. Our success depends on your company's satisfaction with our company. We learn from each company we work with and improve our product to meet those needs. We are constantly innovating and improving our software to provide more value for our customers.

### Innovations

DeskFlex focuses on functional innovations. We offer the benefits of single server software available on the cloud. Our integrated software is also cost effective because it reduces investments in IT infrastructure. DeskFlex improves manageability, data visibility across departments and efficient operations company sustainability. The launch of mycloud HOSPITALITY is the latest in a string of technology and functional innovations from Prologic First. It is another integrated solution that includes package management software, point of sale software, channel management, a web booking engine and receivables available on a pay-for-use basis over the cloud.

### Our Track Record

DeskFlex has a proven track record of offering high quality technical services to its community of about 1000 international customers. Clients include well known businesses, resort hotels, apartment companies, restaurants, catering companies, clubs, conference centers, attractions and theme parks. At DeskFlex we contract our products and services through regional offices and associates in each area where we have clients.

# Contact Us

Contact Us

Our friendly support staff is happy to assist you. Contact us if you have any support or sales related questions. Our highly skilled specialists are ready to help you. Contact DeskFlex for product pricing and a free trial.

DeskFlex software lets you create, manage and schedule office reservations as well as deliver messages and alerts to virtually any endpoint. Our meeting room scheduling software allows you more powerful room scheduling options than any other product on the market.

Fill out the form and ask for a personal online demonstration or request pricing by completing the form below. We'll contact you to confirm a date and time convenient for you to see an overview of our software interface, options, and features. You will have plenty of time to ask any specific questions you may have.

First Name ☐

Last Name ☐

Email

Office Phone ☐

Mobile Phone

Message

Submit

DeskFlex, Inc.

205 W. Wacker Drive Suite 1320 Chicago, IL 60606

[(877) 253-2356](tel:8772532356)

(847) 359-3990

[sales@DeskFlex.com](mailto:sales@DeskFlex.com)

Thank you for your interest. Please complete the information below so that we may quickly respond to your inquiry.

# Deskflex safety operation after covid 19 pandemic

**How To Manage Your Office Space After The COVID-19 Virus Lockdown?**

The recent coronavirus pandemic has left millions working from home, but what will happen after the lockdown ends? COVID-19, a strand of the coronavirus is the most recent pandemic to sweep the globe, sending billions indoors, following social distancing rules, and locked down in numerous countries. Inevitably, this too has forced the majority of offices and their employees to work from home – a challenge in itself, especially when juggling family life. However, what happens when COVID-19 ends, how should you manage your office space? This article will highlight space management software including hoteling software to help you optimize your office space once the pandemic ends – helping you to practice social distancing within the workspace

(something which will unavoidably be required).

**Space Management Software**

There are various pieces of software available to help optimize space and practice social distancing – especially during the current crisis, technology is key. One of the most popular pieces of space management software is hoteling. Hoteling software allows you to reduce space in office buildings through the use of technology. This is achieved by helping you make decisions on who sits where and for how long – a vital aspect of social distancing. With all employees understanding this (including those operating out of multi-storage office spaces), this makes social distancing that little bit easier and routine, helping us return to everyday life much easier.

**DeskFlex Hoteling Software**

The most prominent piece of hoteling software is provided by DeskFlex. DeskFlex installs vacancy sensors to monitor which desks are taken and which desks are free. This allows employees to book a desk before arriving, knowing where to go and avoiding unnecessary contact. This office hoteling software from DeskFlex does not use cameras and also keeps personal information nameless – primarily operating on these sensors and an online booking system. Social distancing software like this provided from DeskFlex is essential to managing your office space following the COVID-19 lockdown – improving productivity and most importantly allowing your staff to go back to work in a safe environment. DeskFlex also has room scheduling software which is ideal for multi-story office buildings – once again avoiding unnecessary contact in the workplace. For more information on this software, please click here.
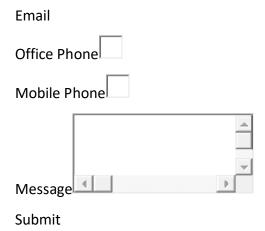
**The Bottom Line**

Social distancing software, such as hoteling software provided by DeskFlex will play a vital role in returning to work following the recent coronavirus pandemic. Managing your office space will be a challenging task, especially due to following social distancing rules. However, office hoteling software can go a long way in supporting your employees' return to work, increasing productivity. When returning to work/your office space, ensure to follow these social distancing rules to the tee – remember, we're in this together – enforcing these rules with the help of top of the line software, such as that from DeskFlex is a great step in enforcing these rules.

# Product Inquiry

Experience the benefits of DeskFlex for yourself! Fill out the form below to request a free, 30 day trial.

**We also offer live demos!**

First Name ☐

Last Name ☐

Email

Office Phone

Mobile Phone

Message

Submit

# Footer content

DeskFlex software presents a full package of reservation options including desk and room scheduling, shared workspaces, parking management and equipment reservations.

**Phone: (847) 359-3990**

**Email: sales@deskFlex.com**

**Address: 55 E Jackson Blvd, Suite #1005**

**Chicago, IL 60604**

# We need Italian content of these pages Under Key Features

### Check In And Check Out

DeskFlex room scheduling system uses specially designed touchscreen devices where users can quickly check-in and check out of their room reservation program. When a user books a cubicle or desk, he can check in to the reservation when he arrives in the office by scanning the QR code in his DeskFlex mobile app on the meeting room contactless display screen.

### C       heck-In

DeskFlex's state-of-the-art meeting room contactless room displays interface work with our Bluetooth beacons to provide users another option in desk booking and conference room reservations. The Bluetooth beacons nearby allow the devices to connect with it for check-in confirmation. The booked user can log in on the desk by scanning the QR code to the contactless display screen. Once he logs in, he is free to perform any action on the workspace.

### Check Out

Users can check out from their reservations using the contactless display screen. Even when the user forgets to check out through the QR code, the Bluetooth beacons considers it as check out when it finds a disconnection from the connected device. Similarly, if the user does not check-in within 15 minutes, the **facility-scheduling system** automatically cancels the reservation, and the workspace opens up to other users.

### Contactless Room Display

DeskFlex helps offices and organizations transition back to the office after the COVID lockdowns using the newest contactless room display. The contactless room display helps prevent the spread of infection in the workplace.

Users can now use their mobile devices to scan a QR code to log in to the meeting room or desk reservation. Users can also check out from the booking using the contactless room display sensors. The system will also automatically schedule a time for desk and meeting room sanitation after continuous reservations.

# Desk Booking

The DeskFlex desk booking system allows employees to check desk availability and reserve their preferred office table. Desk booking software displays real-time changes as plans and schedules change, which helps prevent double-booking, reservation conflicts, and no-shows.

### Web-Based And Mobile App Desk Booking

Users can make advanced reservations remotely through the web-based booking software interface. Similarly, mobile workers can also take advantage of DeskFlex mobile app to book desks and workstations from their handheld devices, especially when they are working on the field.

DeskFlex makes it convenient for employees to check which office space is available with just a few clicks. Users can download DeskFlex mobile app for Apple IOS and Google Andriod for desk booking and hoteling software.

### Utilities And Equipment Booking

DeskFlex desk booking software also enables employees to reserve the equipment needed to work on that specific desk. DeskFlex room scheduling system automatically transfers the telephone switch directly to the booked workstation so the user can receive calls right straight to them.

Once the reservation is confirmed, DeskFlex desk scheduling software allocates utility such as power, lighting, cooling/heating, and water to the designated area. Only confirmed desks can use the company's resources, helping the organization to save on space and energy use.

# Abandoned Meeting Protection

DeskFlex's room booking systems automatically releases a meeting room space when nobody confirms or shows up to the meeting. DeskFlex abandoned meeting protection software frees up space within the system default time of fifteen (15) minutes. The user can also set a time frame before the software cancels the meeting and release the conference room for other users to book.

### Canceled And No-Show Meeting

No show or canceled meetings happen when no one shows up for the session or when the location of the meeting changes, and no-one updates the calendar invite. DeskFlex meeting room booking systems make it easy to keep old and recurring conference schedules from piling up in your meeting rooms.

Employees can check-in to the conference room by scanning the QR code on the contactless room display. When no one logs into the meeting room, DeskFlex meeting room scheduling software will automatically release the reservation after 15 minutes by default or after the time set by the event planner.

**Email, Text, And Mobile App Notification**

When the system cancels the meeting, DeskFlex software sends out an email notification informing the event planner, and everyone invited to the session of the abandoned conference. The system also sends out SMS text and mobile app alerts to tell other members who might be traveling or mobile at the time of the changes. Other users can immediately view that the meeting room is available for booking.

# Status Board Display

DeskFlex status board display is digital signage for large format screens to show live status updates of the meeting rooms, conference rooms, cubicles, desks, and workspaces. The display board makes it easy for everyone to see available spaces. Icon indicators help show which areas have whiteboards, telephones, projectors, and other devices they need to get the job done.

Finding The Best Available Spaces

Status boards reveal important meeting details of the booked office facilities. Place one near the front lobby to guide people in finding the best available spaces for last-minute desk or meeting room booking.

Users can choose the details they want to show on the screen. Other members can access shareable links that open in their computers and handheld devices with no log in required.

Fine Tuning Board Display Presentation

DeskFlex meeting room booking display screen lets users select what details they want the monitor to display to the public. Administrators can also choose specific status board displays located in different building floors or office locations to run the board presentations.

Users can access status board displays through DeskFlex's web-based scheduling system or the mobile app. The details on the screen updates automatically every time there are changes in the reservations. Employees can now locate where the meeting is happening and what department is currently holding a conference at what specific location.

# Coworking Software

DeskFlex coworking management software helps systemize shared office and building spaces. Using our coworking space booking system, users can control meeting room booking, conference room scheduling, billing, receipts, and reporting analytics across all of your shared office spaces. DeskFlex coworking software helps increase your business revenues by maximizing the use of your serviced office spaces.

**Automate Your Business**

Deskflex coworking office space management automates your business allowing you to free up recurring tasks such as regular membership, one-time passes, and hourly packages in all your shared spaces. Your clients can conveniently make payments by logging into DeskFlex's coworking system.

DeskFlex coworking space booking system makes it easy for regular customers to book and pay for space and interact with the community.

# Catering

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# Resource Reservations

DeskFlex resource reservations system is a total office management software that allows organizations to systematically control the use of their facilities and equipment. Users can book company resources such as meeting rooms, conference rooms, classrooms, laboratories, sports complex, game rooms, clinical rooms, and many more. Users can also include scheduling the use of their equipment that includes tv monitors, projectors, laptops, laboratory tools, and other essential devices.

DeskFlex facility scheduling software enables users to oversee real-time availability and future reservations of the different facilities and equipment of the organization. Our resource reservations software is suitable for:

- ✓ Business Organizations
- ✓ Government Institutions
- ✓ Healthcare Industries
- ✓ Educational Institutions
- ✓ Industrial Companiess
- ✓ Small and Medium Enterprises (SME)

**Remote Accessibility**

Users can acces DeskFlex web based booking software or through a downloadable mobile app to make advance resource reservations. The software will display active and future reservations of the facilities and equipment they are interested to book. Upon checking into the reservation, users can log in by scanning a QR code to a contactless touchscreen display screen. Bluetooth beacons are attached to the equipment so that users can easily check-in by connecting their mobile device to the beacon sensors.

**Advantages Of Resource Reservations**

Through DeskFlex online resource scheduling, it gives organizations the following benefits:

- ✓ Eliminate repeated and double-booking as a result of human error
- ✓ Convenient accessibility for mobile users
- ✓ Maximize the use of space and equipment
- ✓ Save on utility and real estate costs
- ✓ Generate additional income by renting out facilities to outsiders

# Asset Management

Companies and organizations need to manage their assets to keep track of their inventory and equipment. Business assets may include computer sets, desks, office

equipment such as projectors, copier machines, printers, telephone, tv monitors, and many more. DeskFlex asset management system is a total office management software that helps companies track and monitor asset conditions and status.

### Real-Time Equipment Status Report

DeskFlex asset management software is a centralized system that allows organizations to keep track of the crucial details of each asset. It can tell the details of the location, time, who has them, and if there were changes that took place. DeskFlex asset management solution displays an up-to-date status report and ensures that the company's equipment will lead to higher revenues.

### Asset Inventory And Reservation

Using DeskFlex asset management software, users can manage their company equipment from different locations. Users can request office equipment along with their desks, cubicle, meeting room, or conference room booking.
Along with DeskFlex room booking reservations, users can also request:
- ✓ a projector,
- ✓ laptops,
- ✓ conferencing telephone,
- ✓ tv monitors,
- ✓ speakers,
- ✓ many more

The system sends an email notification to the designated person who will prepare and set-up the necessary equipment before the user or team checks in to their reserved schedule.

# Facility Management

DeskFlex facility management software helps organizations oversee and control their entire repair and maintenance systems through a web-based dashboard. Facility management software assists small and large business enterprises by saving time and resources in maximizing the use of their assets, occupants, and buildings. With the reliable DeskFlex facilities management system, multi-site organizations can perform various functions associated with:
- ✓ Continuing maintenance and repair
- ✓ Asset management
- ✓ Commercial Contractor Referencing and Compliance
- ✓ Fulfillment of Work Order
- ✓ Invoicing

✓ Data Analytics

DeskFlex facility management software allows users to monitor the use of space accurately, increase energy efficiency, control spending patterns over time, and significantly cut costs. It enhances communication with service providers and internal investors.

# Venue Scheduling

DeskFlex's venue scheduling software helps venue owners to manage their facilities better. It is a cloud-based venue management system that can assist in organizing all kinds of events, including large conferences, parties, venues, meetings, concerts, banquets, and many more.

### Total Event Venue Management Solution

DeskFlex's venue scheduling software solution is a complete event venue management solution that offers venue managers, banquet and sales, caterers, and owners can enjoy the following benefits:
✓ Creates a streamlined process of venue scheduling and management
✓ Categorizes event information in one platform and not dispersed across spreadsheets and apps
✓ Provides data access to teams anytime and anywhere so they can make accurate decisions quickly
✓ Simplifies collaboration and communication pathways between teams, clients, prospects, and vendors
✓ Increases customer loyalty, repeat customers, new bookings, and revenues

### Features And Functions

DeskFlex event space management software allows users to schedule and book events, including:

✓ creating event reservations,
✓ monitoring upcoming events,
✓ viewing up-to-date availability of the venue.
✓ Managing invoices and payments,
✓ reserving catering, food and beverages booking
✓ designing event floor plan and layout
✓ planning with event coordinators and managers
✓ sourcing out venue inventory such as tables and chairs, glassware, cutleries
✓ collaborating between venue staff, caterers, event planners, and event suppliers
✓ creating email contracts and collecting e-signatures for pertinent venue documents
✓ reporting of venue analytics

Users can see in real-time, which dates, function halls, and event vendors are available for booking. It prevents double-booking as the system automatically records and updates changes as they occur.

DeskFlex venue scheduling software can be integrated into Google calendar, MS Exchange, Outlook and other essential apps in managing an event venue space.

# Space Management

DeskFlex space management software allows organizations to track and manage their real estate properties and all parts of their actual space inventory. It enables access to cloud-based space data analysis and visualization to provide insights on how to manage their organizational space.

DeskFlex total office management software displays data on the following insights:
- ✓ Shared Spaces Users
- ✓ Office Space Categories
- ✓ Frequency of Use
- ✓ On-Demand Preferred Spaces
- ✓ Allocation of Space throughout the entire building
- ✓ Forecasted Space Utilization

### Effective Organizational Management

DeskFlex meeting space software provides an organization with a transparent data collection needed to deliver effective solutions to space planning and distribution concerns. It gives you a clear picture of the status of your property portfolio, floor planning developments, space utilization, and manage owned and leased real estate facilities.

### Features And Functions

DeskFlex meeting room management solutions have the following features:
- ✓ Up-to-date actual information stored in a secured cloud-based data storage
- ✓ Interactive dashboards, office spaces layout, and analytics
- ✓ 3D visualizations integrated with AutoCAD illustrations or Revit models
- ✓ Simplified floor plan scenario demonstration
- ✓ Customizable to accommodate organizational changes and growth